



# COMPANY PROFILE

## Rich Brain (M) Sdn Bhd

Your Trusted Business Support Partner

Rich Brain (M) Sdn Bhd is a business consulting and outsourcing firm that provides professional accounting, bookkeeping, tax, company secretarial, payroll, management reporting and IT support services for Malaysian businesses.

|                         |                          |
|-------------------------|--------------------------|
| <b>Registration No.</b> | 202101024202 (1424502-H) |
| <b>Experience</b>       | 15+ Years                |
| <b>Phone / WhatsApp</b> | 6019-6222 642            |
| <b>Email</b>            | info@richbrain.com.my    |
| <b>Website</b>          | richbrain.com.my         |

## Your trusted business support partner

We provide reliable, professional  
and cost-effective solutions so  
you can focus on growing  
your business.



**15+**

Years of professional  
team experience

# About Rich Brain

## Company Overview

Rich Brain (M) Sdn Bhd is a business consulting and outsourcing firm that provides professional accounting, bookkeeping, tax, company secretarial, payroll, management reporting and IT support services for Malaysian businesses.

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## Our Approach

Our objective is to help businesses save time, improve efficiency, maintain compliance and focus on growth by outsourcing essential support functions to a dependable and responsive professional team.

## Vision

To be a trusted and respected business consulting firm known for innovative, practical and client-focused services.

## Mission

To provide high-quality professional services that meet client needs and contribute to mutual financial success.

## Motto

The best one-stop outsourcing services for your company.

## Who We Support

- Small and medium-sized enterprises (SMEs)
- Startups and newly incorporated companies
- Private limited companies (Sdn. Bhd.)
- Service-based businesses
- Companies seeking outsourced finance or IT support

# Our Services

Comprehensive support for the essential functions of your business.

01

## Company Incorporation & Secretarial

Company setup, business registration, company secretarial support, SSM compliance, registered office facilities and company closure assistance.

02

## Accounting & Bookkeeping

Maintenance of accounting records, management accounts, customised financial reports, cash flow monitoring, budgeting and unaudited financial statements.

03

## Business & Personal Tax

Tax return preparation, tax compliance, planning and advisory, tax audit support, deduction review and tax incentive applications.

04

## Human Resources & Payroll

Employer registration, payroll processing, statutory compliance, new hire and termination support, individual tax registration and year-end payroll processing.

05

## Business IT Support

Remote and onsite IT support, computer setup and troubleshooting, business email and user account setup, software installation and connectivity support.

06

## Management Reporting & Advisory

Management reporting, profit and loss analysis, cash flow review, budgeting, variance analysis and financial process improvement.

# Why Choose Rich Brain

- More than 15 years of team experience
- One-stop support for multiple business functions
- Practical and responsive service approach
- Flexible engagement based on your needs
- Professional support for SMEs and growing businesses



## Our Working Process

|    |                                                                   |
|----|-------------------------------------------------------------------|
| 01 | Initial consultation to understand your business and requirements |
| 02 | Review of scope, records, timing and compliance needs             |
| 03 | Proposal and quotation with clear deliverables and terms          |
| 04 | Service commencement and ongoing support                          |

## Contact Information

|                  |                                                                              |
|------------------|------------------------------------------------------------------------------|
| Company Name     | Rich Brain (M) Sdn Bhd                                                       |
| Registration No. | 202101024202 (1424502-H)                                                     |
| Address          | No. 12-1, Jalan PPS 2, Pusat Perdagangan Selaseh, 68100 Batu Caves, Selangor |
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| Website          | <a href="https://richbrain.com.my">https://richbrain.com.my</a>              |